From:	Joyce Hsiao
To:	Bollinger, Brett (CPC); Van de Water, Adam (ECN); Crossman, Brian (CAT); Mary Murphy (mgmurphy@gibsondunn.com); WManley@rmmenvirolaw.com; Oerth, Sally (CII)
Cc:	Paul Mitchell; Malamut, John (CAT); Clarke Miller; Kate Aufhauser; Kern, Chris (CPC); Karen Lancelle; Danielle Dowler
Subject:	Re: Meeting to Discuss On-going Update of AB 900 Administrative Record
Date:	Tuesday, June 09, 2015 3:41:24 PM
Attachments:	AR Update Procedures_jsh.docx

All,
Thank you for a very productive conference call this morning on this topic. Attached is a draft memo for your that lays out the agreed upon process. Please contact Paul or me **by COB today** if you have any comments or edits to this memo. If the memo is acceptable as is, we will then send it to SFMTA. As indicated in the memo, this procedure is effective immediately, so we need to get started ASAP.

Joyce

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On 6/8/2015 11:56 AM, Paul Mitchell wrote:

> All:
>
> We would like to arrange a meeting, preferably for this Tuesday (can be conference call) to discuss requirements for updating AB 900 Administrative Record (AR) as we move forward, including agreeing on a protocol for regularly providing City/sponsor email correspondence to add to the AR.
>
> I will be sending out a Doodle meeting availability request to everyone shortly. We ideally would like to arrange this meeting for tomorrow, as this Wednesday, there are multiple conflicts.
>
> I am including two additional GSW team members in this email (Brian Crossman – City Attorney's office; and Sally Oerth – representing OCII)
>
> Paul Mitchell
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