From:	Whit Manley
To:	joyce@orionenvironment.com; Paul Mitchell; Bollinger, Brett (CPC); Van de Water, Adam (ECN); Malamut, John (CAT); Clarke Miller; Mary Murphy (mgmurphy@gibsondunn.com)
Cc:	Kern, Chris (CPC); Karen Lancelle; Danielle Dowler; Oerth, Sally (CII)
Subject:	RE: Meeting to Discuss On-going Update of AB 900 Administrative Record, 8AM Tuesday, 6/9
Date:	Tuesday, June 09, 2015 7:49:50 AM
Attachments:	PRC sec. 21186 et seq. (00302760xB0A85).docx

Attached for reference: statutes and Court rules re: administrative record.

From: Joyce Hsiao [mailto:joyce@orionenvironment.com]
Sent: Monday, June 08, 2015 6:03 PM
To: Paul Mitchell; Bollinger, Brett (CPC); Van de Water, Adam (ECN); Malamut, John (CAT); Clarke Miller; Mary Murphy (mgmurphy@gibsondunn.com); Whit Manley
Cc: Kern, Chris (CPC); Karen Lancelle; Danielle Dowler; Oerth, Sally (CII)
Subject: Re: Meeting to Discuss On-going Update of AB 900 Administrative Record, 8AM Tuesday, 6/9

All:
The conference call on this topic will be at **8 AM, Tuesday, June 9, 2015**.

Call in #: 1-855-339-9724
Passcode: 1047

The purpose of the call is to establish a protocol and procedures for regular updates to the AB 900 Admin Record website.
Issues to discuss tomorrow include:

- Confirm legal requirements for how and when new information is to be posted to the website
- Designate person and regular schedule for compiling new information (e.g., emails correspondence, public comments, GSW submittals, etc.)
- Identify person responsible for reviewing and approving new information to be posted
- Process and schedule for transmitting new information to ESA for uploading to website
- Confirm format of how new information should be organized and how/where it should be posted on the website
- Discuss if we need to provide an indication of "Last updated on _____" on the website.

It might be helpful if you are looking at the website during the conference call. Here's the link:

http://gsweventcenter.com/

Clarke: I understand you are the only one unable to make the call at this time. Mary Murphy has indicated she is available as well as Whit Manley to represent the GSW team. But if necessary, Paul or I will be happy to apprise you of the outcome of this call.

Talk to everyone tomorrow morning!

Joyce

Joyce S. Hsiao
Principal
Orion Environmental Associates
211 Sutter Street, #803
San Francisco, CA 94108
Phone (415) 951-9503
joyce@orionenvironment.com

On 6/8/2015 11:56 AM, Paul Mitchell wrote:

> All:
>
> We would like to arrange a meeting, preferably for this Tuesday (can be conference call) to discuss requirements for updating AB 900 Administrative Record (AR) as we move forward, including agreeing on a protocol for regularly providing City/sponsor email correspondence to add to the AR.
>
> I will be sending out a Doodle meeting availability request to everyone shortly. We ideally would like to arrange this meeting for tomorrow, as this Wednesday, there are multiple conflicts.
>
> I am including two additional GSW team members in this email (Brian Crossman – City Attorney's office; and Sally Oerth – representing OCII)
>
> Paul Mitchell
> ESA | Community Development
> 550 Kearny Street, Suite 800
> San Francisco, CA 94108
> 415.896-5900 | 415.896-0332 fax
> pmitchell@esassoc.com